

Ref. No.: MRIIRS/REGR/2023/234

Dated: May 01, 2023

OFFICE ORDER

It is has been decided by the Competent Authority that the age of retirement on superannuation for Teaching and Non-Teaching Staff shall be as under with effect from 1st May, 2023:-

Sr. No.	Designation/Post	Age of super-annuation	Remarks
1	Faculty	60 years	1) Extendable upto 65 years
	i) Professor		2) Re-employment beyond the age of superannuation (60 years) shall be on contract basis on a consolidated salary and no gratuity shall be payable for the period of contractual appointment.
	ii) Associate Professor		3) If Board of Management is satisfied, the services of Professor may be extended beyond the age of 65 years, selectively on contract basis on consolidated salary for a period to be specified by the Board of Management till the age of 70 years. No gratuity shall be payable for the period of contractual appointment.
	iii) Assistant Professor and equivalent thereto.	60 years	1) Extendable upto 65 years
			2) Re-employment beyond the age of superannuation (60 years) shall be on contract basis on a consolidated salary and no gratuity shall be payable for the period of contractual appointment.
2	COE/ University Finance Officer	60 years	1) Extendable upto 62 years.
			2) Re-employment beyond the age of superannuation (60 years) shall be on contract basis on a consolidated salary and no gratuity shall be payable for the period of contractual appointment.
3	University Librarian and Physical Education Staff.	60 years	-----
4	Non-teaching (Ministerial, technical and class-IV employee).	60 years	-----

The Ordinance No. 4 relating to Teachers 'Superannuation and Re-employment of Teacher' and the Ordinance No. 5 relating to Non-teaching Staff 'Retirement' shall be treated to have been amended to this extent accordingly.

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

(Deemed to be University under Section 3 of the UGC Act, 1956)
 (NAAC Accredited 'A++' Grade)

Administrative Headquarters: 5E/1-A, Bungalow Plot, N.I.T. Faridabad, Phone: +91-129-4198600 (30 lines)
 MRIIRS Aravali Campus: Sector-43, Delhi Surajkund Road, Faridabad, Phone: +91-129-4198100 (30 lines)
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Subject to the provisions of Clause 16 of the Ordinance No. 4 relating to Teachers - 'Superannuation and Re-employment of Teacher' and Clause 17 of the Ordinance No. 5 relating to Non-teaching Staff - 'Retirement':-

- (1) **The faculty/staff members who have since attained the age of superannuation i.e. 65 or 60 years from the effective date of applicability of the Rules, shall be retired from the regular service of the University w.e.f. 31st May, 2023.** However, re-employment after superannuation, if the services of any one are required, shall be extended beyond the age of superannuation, on contract basis on consolidated salary for a period as decided by the Competent Authority. **No Gratuity shall be paid for the period of contractual appointment;**
- (2) The terms and conditions of service of a re-employed teaching/non-teaching staff including his/her salary and other benefits admissible to him/her (except leave) shall be in accordance with the guidelines prescribed by the Board of Management from time to time.



(R. K. Arora)
Registrar
MRIIRS

To

- 1) PVCs
- 2) DG-MREI/MRIIRS
- 3) All Deans/Directors/HODs of Faculties
- 4) Registrar-MREI/MRU
- 5) Dean-Academics
- 6) ED & Dean-Research
- 7) Principal-MRDC
- 8) Executive Director-Marketing & Admissions
- 9) COE/ CFO
- 10) Director- Admn./Admissions/IT/Sports/MRIIC/CDC/CRC/CDP/IQAC
- 11) University Librarian
- 12) GM-Admn./Purchase/IT/CRC
- 13) Sr. Manager-CAD
- 14) DR-R&S/Academics/Admin
- 15) CVO (Security & Transport)
- 16) Chief Warden-Hostels
- 17) PS to Chancellor
- 18) PS to VP
- 19) PS to VC

} For kind information of
Hon'ble Chancellor, VP, VC

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