

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

Academic Calendar for July-December 2023

Modified Calendar Released on
09-10-2023

For all Schools except SDS and Ist & IInd Year of SAHS-Physiotherapy

Sr.No.	Activity	5th,7th Semester		3rd Semester		1st Semester		Responsibility
		From	To	From	To	From	To	
		24-07-23		31-07-23		10-07-23		
1	Start of Session	24-07-23	25-07-23	31-07-23	01-08-23	10-07-23	28-07-23	
	Orientation/Induction Program	04-07-23	05-07-23	04-07-23	05-07-23	NA		Respective HoD
2	Result Analysis of previous semester	06-07-23		06-07-23		NA		Respective HoD
2.1	Course wise result analysis report and its ATR to IQAC							
3	Identification and Approval of Open/Interdisciplinary Electives and value-added courses							
3.1	Submission of list of Open Electives/ Value Added Course, syllabus and Faculty-incharge with central MOOC Coordinator	03-07-23		03-07-23		03-07-23		Dept. Mooc Coordinator
3.2	Approval of Open Electives / Value Added Courses with syllabus and faculty in-charges by Dean Academics latest by	05-07-23		05-07-23		05-07-23		Central MOOC Coordinator
4	Submission of updated list of Mentors and Mentees to Associate Dean Academics	05-07-23		05-07-23		28-07-23		Respective HoD
5	Perspective plan/ Activity Calendar of the Departments and Centers/Sections of University (To be Shared with Dean Academic) latest by	09-06-23		09-06-23		09-06-23		Respective HoD/Center Heads
5.1	Notification of Advanced and Slow learners alongwith schedule of activities planned including remedial classes for slow learners	NA		NA		07-07-23		Respective HoD
5.2	Notification of University Central Activity Calendar for the semester on or before	23-06-23		23-06-23		23-06-23		Dean Academic
6	Academic Planning							
6.1	Preparation and submission of Teaching Load to Dean Acad. For approval	10-05-23		10-05-23		10-05-23		Dean's Office/ HoDs
6.2	Preparation of the Time Table	25-05-23		25-05-23		25-05-23		Dept. Time Table Incharge
6.3	Uploading of the Time Table and Teaching plan on EMS with information about Mode of Delivery by faculty members/ teachers	01-06-23		01-06-23		01-06-23		Dept. EMS coordinators
6.4	Mentor-Mentee sessions: Sharing of information about the coming session, courses and conduct of semester	17-07-23	18-07-23	24-07-23	25-07-23	During Student Induction Program		Respective Mentors
6.5	Undertaking from student to mentor about Credit Requirements, Minimum attendance Criteria etc.	17-07-23	18-07-23	24-07-23	25-07-23	During Student Induction Program		Respective Mentors
7	Course Registration							
7.1	Course Registration on EMS by students.	18-07-23	20-07-23	25-07-23	27-07-23	25-07-23	27-07-23	Students under supervision of respective mentors
7.2	Approval of courses registered by students on EMS	20-07-23	22-07-23	27-07-23	28-07-23	27-07-23	28-07-23	Respective HoD/Center Heads
8	Conduct of Classes, Feedback and Evaluation							
	Semester Orientation	24-07-23	25-07-23	31-07-23	01-08-23	NA		Respective HoDs/Center Heads
8.1	Classes (Monday to Friday) with continuous Class Assessment	24-07-23	08-09-23	31-07-23	08-09-23	31-07-23	08-09-23	Respective teachers under regular monitoring of HoDs/ Deans
8.2	First Sessional Tests	11-09-23	16-09-23	11-09-23	16-09-23	11-09-23	16-09-23	Respective HoDs in consultation with Deans and CoE
8.3	Course Delivery /Faculty feedback -1(Turn1) to be given by students	06-09-23	08-09-23	06-09-23	08-09-23	06-09-23	08-09-23	Dept. EMS coordinators
8.4	Date sheet/Schedule of the first sessionals to be notified by respective departments on or before	04-09-23		04-09-23		04-09-23		Respective Dean's Office, in consultation with CoE
8.5	Completion of Evaluation of first sessionals and posting of awards on EMS	18-09-23	20-09-23	18-09-23	20-09-23	18-09-23	20-09-23	Respective Faculty members
8.6	Notification of advanced and slow learners alongwith schedule of activities planned including remedial classes for slow learners, share info with IQAC	22-09-23		22-09-23				
8.7	Classes (Monday to Friday) with continuous Class Assessment	18-09-23	01-11-23	18-09-23	01-11-23	18-09-23	01-11-23	Respective Faculty members
8.8	Second Sessional Tests	02-11-23	08-11-23	02-11-23	08-11-23	02-11-23	08-11-23	Respective HoDs in consultation with Deans and CoE
8.9	Course/Faculty Feedback 2 (TURN 2) - To be given by students	31-10-23	01-11-23	31-10-23	01-11-23	31-10-23	01-11-23	Dept. EMS coordinators
8.10	Date sheet/Schedule of second sessionals to be notified by respective departments on or before	24-10-23		24-10-23		24-10-23		Respective Dean's Office, in consultation with CoE
8.11	Completion of Evaluation and posting of awards on EMS	09-11-23	10-11-23	09-11-23	10-11-23	09-11-23	10-11-23	Respective Faculty members
8.12	Classes with Revision and Doubt Clearing Sessions	16-11-23	22-11-23	16-11-23	22-11-23	16-11-23	22-11-23	Respective Faculty members
8.13	End of Semester Classes	22-11-23		22-11-23		22-11-23		
9	Deposit of Installment of Fee for AY 2021-22 upto	15-11-23		15-11-23		15-11-23		Individual Student
10	End Semester Examination its Preparation, Course Exit and Curriculum Feedback							
10.1	Submission of Complete Continuous Assessment/Internal Marks on EMS	02-12-23		02-12-23		02-12-23		HoD/Faculty
10.2	List of Eligible Students on the basis of required min. attendance on or before	24-11-23		24-11-23		24-11-23		Academics Office
10.3	List of Eligible Students on the basis of Continuous Semester evaluation on or before	24-11-23		24-11-23		24-11-23		Academics Office
10.4	Course Exit Feedback for CO Attainment, feedback on Curricula and Generic Facilities and SSS - To be given by Students () Feedback on Curricula - To be given by Faculty members	28-11-23	02-12-23	28-11-23	02-12-23	28-11-23	02-12-23	Respective Department EMS Coordinator under the supervision of HoD
10.5	End Semester Practical Examination	28-11-23	02-12-23	28-11-23	02-12-23	28-11-23	02-12-23	
10.6	Date sheet/Schedule for practical exams to be notified by respective departments on or before	22-11-23		22-11-23		22-11-23		HoD in consultation with Dean and CoE
10.7	Submission of awards of final practicals to CoE on or before	05-12-23		05-12-23		05-12-23		Department practical Exams coordinator
10.8	Submission of internal evaluation for Open Electives/Value Added courses to central MOOC Coordinator	03-12-23		03-12-23		03-12-23		Dept. Mooc Coordinator
10.9	Submission of continuous Assessment / Internal Awards to CoE on or Before	05-12-23		05-12-23		05-12-23		Respective HoDs in consultation with Dean
10.10	End Semester Theory Examination	06-12-23	22-12-23	06-12-23	22-12-23	06-12-23	22-12-23	COE

Sr.No.	Activity	5th,7th Semester		3rd Semester		1st Semester		Responsibility
		From	To	From	To	From	To	
10.11	Date sheet/Schedule to be notified by CoE on or before	23-11-23		23-11-23		23-11-23		COE
10.12	Completion of Evaluation and submission of marks to CoE on or before	26-12-23		26-12-23		26-12-23		Respective Supdt. Evaluation
10.13	Showing of Answer Sheets of End Semester Examinaion	28-12-23	29-12-23	28-12-23	29-12-23	28-12-23	29-12-23	Respective HoDs and their team
11	Results and submission of outcome-reports of the semester							
11.1	Results Declaration of semesters examination on or before	04-01-24		04-01-24		04-01-24		CoE
11.2	Submission of detailed reports of Value Added Courses conducted to IQAC on before	08-01-24		08-01-24		08-01-24		HoDs/ Deans
11.3	Submission of COMPLETE Course Files(with course Outcome attainment computation and analysis), to respective HoD and recommendations of DAC w.r.t. Course Outcome analysis report from HoD to office of IQAC.	10-01-24		10-01-24		10-01-24		Course Coordinators
11.4	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners to respective HoD	10-01-24		10-01-24		10-01-24		Faculty Mentor
11.5	Submission of Mentorship report (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners by respective HoDs to IQAC	11-01-24		11-01-24		11-01-24		Respective HoD/Center Heads
13	Start of next Semester	08-01-24		08-01-24		08-01-24		
13.1	Notification of Academic Calendar for next Semester	04-12-23		04-12-23		04-12-23		Dean Academics


 (Dr. Naresh Grover)
 PVC, MRIIRS

9/12/23

HOLIDAYS 2023		
	Holiday	Date
1	Idul Juha	30-Jul-23
2	Independence Day	15-Aug-23
3	Raksha Bandhan	30-Aug-23
4	Janamashtmi	06-Sep-23
5	Mahatma Gandhi	02-Oct-23
6	Maha Navmi	23-Oct-23
7	Dussera	24-Oct-23
8	Karvachauth	01-Nov-23
9	Diwali	12-Nov-23
10	Vishwakarma Day	13-Nov-23
11	Bhai Duj	14-Nov-23
12	GuruNanakDev Jayanti	27-Nov-23
13	Cristmas Day	25-Dec-23

Academic Calendar for Jan-June 2024
For all Schools except SDS and Ist & IInd Year of SAHS-Physiotherapy

Sr.No.	Activity	Responsibility	From	To
1	Start of Session		08-01-2024	
2	Result Analysis of previous semester	Respective HoD	03-01-2024	05-01-2024
2.1	Course wise result analysis report and its ATR to IQAC	Respective HoD	06-01-2024	
3	Identification and Approval of Open/Interdisciplinary Electives and value-added courses			
3.1	Submission of list of Open Electives/ Value Added Course, syllabus and Faculty-incharge with central MOOC Coordinator	Dept. Mooc Coordinator	04-12-2023	
3.2	Approval of Open Electives / Value Added Courses with syllabus and faculty in-charges by Dean Academics latest by	Central MOOC Coordinator	05-12-2023	
4	Submission of updated list of Mentors and Mentees to Associate Dean Academics	Respective HoD	06-12-92023	
5	Perspective plan/ Activity Calendar of the Departments and Centers/Sections of University (To be Shared with Director IQAC) latest by	Respective HoD/Center Heads	15-12-2023	
5.1	Notification of University Central Activity Calendar for the semester on or before	Director IQAC	19-12-2023	
6	Academic Planning			
6.1	Preparation and submission of Teaching Load to Dean Acad. For approval	Dean's Office/ HoDs	17-11-2023	
6.2	Preparation of the Time Table (in staggered manner so as to enable senior students with PSC to attend PSC classes alongwith juniors)	Dept. Time Table Incharge	26-12-2023	
6.3	Uploading of the Time Table and Teaching plan on EMS with information about Mode of Delivery by faculty members/ teachers	Dept. EMS coordinators	28-12-2023	
6.4	Mentor-Mentee sessions: Sharing of information about the coming session, courses and conduct of semester	Respective Mentors	02-01-2024	
6.5	Undertaking from student to mentor about Credit Requirements, Minimum attendance Criteria etc.	Respective Mentors	03-01-2024	
7	Course Registration			
7.1	Course Registration on EMS by students for PSCs and regular courses	Students under supervision of respective mentors	03-01-2024	05-01-2024
7.2	Approval of courses registered by students on EMS	Respective HoD/Center Heads	06-01-2024	07-01-2024
8	Conduct of Classes, Feedback and Evaluation			
	Semester Orientation	Respective HoDs/Center Heads	08-01-2024	
8.1	Classes (Monday to Friday) with continuous Class Assessment	Respective teachers under regular monitoring of HoDs/ Deans	08-01-2024	23-02-2024
8.2	First Sessional Tests	Respective HoDs in consultation with Deans and CoE	26-02-2024	02-03-2024
8.3	Course Delivery /Faculty feedback -1(Turn1) to be given by students	Dept. EMS coordinators	22-02-2024	23-03-2024
8.4	Date sheet/Schedule of the first sessionals to be notified by respective departments on or before	Respective Dean's Office, in consultation with CoE	19-02-2024	
8.5	Completion of Evaluation of first sessionals and posting of awards on EMS	Respective Faculty members	02-03-2024	05-03-2024
8.6	Notification of advanced and slow learners alongwith schedule of activities planned including remedial classes for slow learners, share info with IQAC		04-03-2024	
8.7	Classes (Monday to Friday) with continuous Class Assessment	Respective Faculty members	04-03-2024	19-04-2023
8.8	Second Sessional Tests	Respective HoDs in consultation with Deans and CoE	20-04-2023	26-04-2023
8.9	Course/Faculty Feedback 2 (TURN 2) - To be given by students	Dept. EMS coordinators	17-04-2024	19-04-2024
8.10	Date sheet/Schedule of second sessionals to be notified by respective departments on or before	Respective Dean's Office, in consultation with CoE	13-04-2024	

8.11	Completion of Evaluation and posting of awards on EMS	Respective Faculty members	26-04-2024	30-04-2025
8.12	Classes with Revision and Doubt Clearing Sessions	Respective Faculty members	29-04-2023	01-05-2024
8.13	End of Semester Classes		01-05-2024	
9	Deposit of Installment of Fee for AY 2023-24 upto	Individual Student	30-04-2024	
10	End Semester Examination its Preparation, Course Exit and Curriculum Feedback			
10.1	Submission of Complete Continuous Assessment/Internal Marks on EMS alongwith a copy to CoE	Faculty/ HoD/ Dean for compliance	03-05-2024	
10.2	List of Eligible Students on the basis of required min. attendance and Continuous Evaluation during Semester(min 25%) on or before	Academics Office	04-05-2024	
10.3	Course Exit Feedback for CO Attainment, feedback on Curricula and Generic Facilities and SSS - To be given by Students () Feedback on Curricula - To be given by Faculty members	Respective Department EMS Coordinator under the supervision of HoD	06-05-2024	10-05-2024
10.4	End Semester Practical Examination		06-05-2024	10-05-2024
10.5	Date sheet/Schedule for practical exams to be notified by respective departments on or before	HoD in consultation with Dean and CoE	29-04-2024	
10.6	Submission of awards of final practicals to CoE on or before	Department practical Exams coordinator	13-05-2024	
10.7	Submission of internal evaluation for Open Electives/Value Added courses to central MOOC Coordinator	Dept. Mooc Coordinator	03-05-2024	
10.8	End Semester Theory Examination	COE	15-05-2024	07-06-2024
10.09	Date sheet/Schedule to be notified by CoE on or before	COE	30-04-2024	
10.10	Completion of Evaluation and submission of marks to CoE on or before	Respective Supdt. Evaluation	12-06-2024	
10.11	Showing of Answer Sheets of End Semester Examinaion	Respective HoDs and their team	14-06-2024	15-06-2024
12	Results and submission of outcome-reports of the semester			
12.1	Results Declaration of semesters examination on or before	CoE	18-06-2024	
12.2	Submission of detailed reports of Value Added Courses conducted to IQAC on before	HoDs/ Deans	20-06-2024	
12.3	Submission of COMPLETE Course Files(with course Outcome attainment computation and analysis), to respective HoD and recommendations of DAC w.r.t. Course Outcome analysis report from HoD to office of IQAC.	Course Coordinators	01-07-2024	
12.4	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners to respective HoD	Faculty Mentor	02-07-2024	
12.5	Submission of Mentorship report (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners by respective HoDs to IQAC	Respective HoD/Center Heads	03-07-2024	
13	Start of next Semester		22-07-2024	
13.1	Notification of Academic Calendar for next Semester	Dean Academics	01-07-2024	

Expected list HOLIDAYS 2024		Date	Day
1	Republic Day	26-Jan	Fri
2	Maha Shivaratri	08-Mar	Fri
3	Holi	25-Mar	Mon
4	Idul Fitr	10-Apr	Wed
5	Ram Navami	17-Apr	Wed
6	Mahavir Jayanti	21-Apr	Sun
7	Bakrid / Eid al Adha	17-Jun	Mon