

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

Deemed to be University

Revised Academic Calendar for July-December 2024

All Schools except SDS and SAHS-Physiotherapy




		Semester-III,V,VII		Semester-I		
Sr.No.	Activity	From	To	From	To	Responsibility
1	Perspective plan/ Activity Calendar of the Departments and Centers/Sections of University (To be Shared with Dean Academics) latest by	15-05-2024				Respective HoD/Center Heads
1.1	Notification of University Central Activity Calendar for the semester on or before	22-05-2024				Dean Academics
2	Start of Session	29-07-2024		15-07-2024		
2.1	Re-Orientation (Sem III,V,VII)/Student induction Program (Sem I)	29-07-2024	30-07-2024	15-07-2024	02-08-2024	Academics Branch, Respective Dean and HOD
3	Result Analysis of Even semester (AY 2023-24)	11-07-2024	13-07-2024	NA		Respective HoD
3.1	Course wise result analysis report and its ATR to IQAC	15-07-2024		NA		Respective HoD
4	Identification and Approval of Open/Interdisciplinary Electives, Minor electives and value-added courses					
4.1	Submission of list of Open Electives/ Value Added Course, syllabus and Faculty-incharge with central MOOC Coordinator	24-06-2024				Dept. Mooc Coordinator through HOD
4.2	Approval of Open Electives / Value Added Courses with syllabus and faculty in-charges by Dean Academics latest by	27-06-2024				Central MOOC Coordinator
5	Submission of updated list of Mentors and Mentees to Dean Academics	12-07-2024		List 1- 22-07-2024 List 2- 27-08-2024		Respective HoD
6	Academic Planning					
6.1	Preparation and submission of Teaching Load to Dean Academics For approval	23-05-2024				Dean Academics Office/ HoDs
6.2	Preparation of the Time Table	21-06-2024				HoD & Dept. Time Table Coordinator
6.3	Uploading of the Time Table on EMS on or before	01-07-2024				HoD & Dept. EMS coordinator
6.4	Uploading of Teaching plan on EMS with information about Mode of Delivery by faculty members/ teachers on or before	04-07-2024				HoD & Dept. EMS coordinator
6.5	Mentor-Mentee sessions: Sharing of information about the coming session, courses and conduct of semester	22-07-2024	25-07-2024	During Student Induction Program		Respective Mentors
6.6	Undertaking from student to mentor about Credit Requirements, Minimum attendance Criteria, Minor degree, MOOCs etc.	22-07-2024	25-07-2024	During Student Induction Program		Respective Mentors
7	Course Registration					
7.1	Course Registration on EMS by students under supervision of mentors	22-07-2024	24-07-2024	29-07-2024	31-07-2024	HoD & respective mentors
7.2	Approval of courses registered by students on EMS	25-07-2024	26-07-2024	01-08-2024	02-08-2024	Respective HoD
8	Conduct of Classes, Feedback and Evaluation					
8.1	Classes (Monday to Friday) with continuous Class Assessment	25-07-2024	13-09-2024	05-08-2024	13-09-2024	Respective teachers under regular monitoring of HoDs/ Deans
8.2	First Sessional Tests	18-09-2024	24-09-2024	18-09-2024	24-09-2024	Respective HoDs in consultation with Deans and CoE
8.3	Notification of Advanced and Slow learners alongwith schedule of activities planned including remedial/bridge classes for slow learners	30-09-2024		14-08-2024		Respective HoD
8.4	Course Delivery /Faculty feedback -1(Turn1) to be given by students	15-09-2024	19-09-2024	15-09-2024	19-09-2024	Respective HoD & Dept. EMS coordinators
8.5	Date sheet/Schedule of the first sessionals to be notified by respective departments on or before	06-09-2024				Respective Dean's Office, in consultation with CoE
8.6	Completion of Evaluation of first sessionals and posting of awards on EMS	30-09-2024				Respective Faculty members
8.7	Classes (Monday to Friday) with continuous Class Assessment	27-09-2024	14-11-2024	27-09-2024	14-11-2024	Respective Faculty members
8.8	Second Sessional Tests	18-11-2024	25-11-2024	18-11-2024	25-11-2024	Respective HoDs in consultation with Deans and CoE
8.9	Course/Faculty Feedback 2 (TURN 2) - To be given by students	04-11-2024	08-11-2024	04-11-2024	08-11-2024	HoD & Dept. EMS coordinators

8.10	Date sheet/Schedule of second sessionals to be notified by respective departments on or before	04-11-2024				Respective Dean's Office, in consultation with CoE
8.11	Completion of Evaluation and posting of awards on EMS	29-11-2024				Respective Faculty members
8.12	Classes with Revision and Doubt Clearing Sessions	26-11-2024	28-11-2024	26-11-2024	28-11-2024	Respective Faculty members
8.13	End of Semester Classes	28-11-2024				
9	Deposit of Installment of Fee for AY 2024-25 upto	15-11-2024				Individual Student
10	End Semester Examination its Preparation, Course Exit and Curriculum Feedback					
10.1	Submission of Complete Continuous Assessment/Internal Marks on EMS	29-11-2024				HoD/Faculty
10.2	List of Eligible Students on the basis of required minimum attendance criteria on or before	02-12-2024				Academics Office
10.3	List of Eligible Students on the basis of Continuous Semester evaluation on or before	03-12-2024				Academics Office
10.4	Course Exit Feedback for CO Attainment- To be given by Students	26-11-2024	28-11-2024	26-11-2024	28-11-2024	Respective Department EMS Coordinator in the supervision of HoD
10.5	End Semester Practical Examination	04-12-2024	11-12-2024	04-12-2024	11-12-2024	Department practical Exams coordinator in consultation with HoD
10.6	Date sheet/Schedule for practical exams to be notified by respective departments on or before	29-11-2024				HoD in consultation with Dean and CoE
10.7	Submission of awards of final practicals on EMS/CoE on or before	13-12-2024				Department practical Exams coordinator in consultation with HoD
10.8	Submission of internal evaluation for Open Electives/Value Added courses to central MOOC Coordinator	29-11-2024				Dept. Mooc Coordinator in consultation with HoD
10.9	End Semester Theory Examination	16-12-2024	06-01-2025	16-12-2024	06-01-2025	CoE
10.1	Date sheet/Schedule for Theory Exams to be notified by CoE on or before	29-11-2024				CoE
10.12	Completion of Evaluation and submission of marks to CoE on or before	09-01-2025				Respective Supdt. Evaluation
10.13	Showing of Answer Sheets of End Semester Examination	13-01-2025	14-01-2025	13-01-2025	14-01-2025	Respective HoD and their team
11	Results and submission of outcome-reports of the semester					
11.1	Results Declaration of semesters examination on or before	21-01-2025				CoE
11.2	Submission of detailed reports of Value Added Courses conducted to IQAC on or before	17-01-2025				HoDs/ Deans
11.3	Submission of Complete Course Files(with course Outcome attainment computation and analysis), to respective HoD and recommendations of DAC w.r.t. Course Outcome analysis report from HoD to office of IQAC.	22-01-2025				HoD & Course Coordinators
11.4	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners to respective HoD	22-01-2025				HoD & Faculty Mentor
11.5	Submission of Mentorship report (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners by respective HoDs to IQAC	23-01-2025				Respective HoD/Center Heads
12	Start of next Semester	13-01-2025				
12.1	Notification of Academic Calendar for next Semester	11-12-2024				Dean Academics

HOLIDAYS 2024			
	Holidays	Date	Day
1	Independence Day	15-Aug-24	Thu
2	Raksha Bandhan	19-Aug-24	Mon
3	Janamashtmi	26-Aug-24	Mon
4	Gandhi Jayanti	02-Oct-24	Wed
5	Maha Navami	11-Oct-24	Fri
6	Dussehra	12-Oct-24	Sat
7	Karvachauth	20-Oct-24	Sun
8	Diwali	31-Oct-24	Thu
9	Vishwakarma Day	01-Nov-24	Fri
10	Bhai Duj	03-Nov-24	Sun
11	Guru Nanak Dev Jayanti	15-Nov-24	Fri
12	Christmas Day	25-Dec-24	Wed

Convocation (29th -30th November 2024)
Fest (4th-5th October 2024)

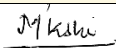
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MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES				
				
Academic Calendar for Jan-June 2025				
For all Programs except BPT,MPT,BDS,MDS				
Sr.No.	Activity	From	To	Responsibility
1	Start of Session	13-01-2025 (Monday)		
2	Result Analysis of previous semester			
2.1	Result Analysis of previous semester	Up to 07-02-2025 (Friday)		Respective HoD
2.2	Course wise result analysis report and its ATR to IQAC	Up to 14-02-2025 (Friday)		Respective HoD
3	Identification and Approval of Open/Interdisciplinary Electives and value-added courses			
3.1	Submission of list of Open Electives/ Value Added Courses	Up to 06-12-2024 (Friday)		Dept. Mooc Coordinator through HOD
3.2	Approval of Open Electives / Value Added Courses by Academic office latest by	Up to 10-12-2024 (Tuesday)		Central MOOC Coordinator
4	Mentor-Mentee details			
4.1	Submission of updated list of Mentors and Mentees to Academics office	Up to 17-12-2024 (Tuesday)		Respective HoD
5	Perspective Plan/ Activity Calendar			
5.1	Perspective Plan/ Activity Calendar of the Departments and Centers/ Sections of the University to be Shared with the Academics office by	Up to 17-12-2024 (Tuesday)		Respective HoD/Center Heads
5.2	Notification of University Central Activity Calendar for the semester	Up to 08-01-2025 (Wednesday)		Director IQAC
6	Academic Planning			
6.1	Preparation and submission of Teaching Load to Academics office For approval	Up to 21-11-2024 (Thursday)		Dean's Office/ HoDs
6.2	Completion of Preparation of the Time Table	Up to 26-12-2024 (Thursday)		Dept. Time Table Incharge after consultation with HOD
6.3	Completion of Uploading of the Time Table and Teaching plan on EMS latest by	30-12-2024 (Monday)		Dept. EMS coordinators, concerned faculty and HOD
6.4	Uploading of the PSC Time Table and Teaching plan on EMS with information to students latest	07-01-2025 (Tuesday)		Dept. EMS coordinators, concerned faculty and HOD
6.5	Mentor-Mentee sessions: Sharing of information about the coming session, courses and conduct of semester	Up to 07-01-2025 (Tuesday)		Respective Mentors & HOD
6.6	Undertaking from student to mentor about Credit Requirements, Minimum attendance	Up to 07-01-2025 (Tuesday)		Respective Mentors & HOD
7	Course Registration			
7.1	Course Registration on EMS by students	07-01-2025 (Tuesday)	10-01-2025 (Friday)	Students under supervision of respective mentors
7.2	PSC Course Registration on EMS by students and payment of PSC fee through EMS	14-01-2025 (Tuesday)	17-01-2025 (Friday)	Students under supervision of respective mentors
7.3	Approval of courses registered by students on EMS	09-01-2025 (Thursday)	13-01-2025 (Monday)	Respective HoD/Center Heads
7.4	Approval of PSC courses registered by students on EMS	16-01-2025 (Thursday)	17-01-2025 (Friday)	Respective HoD/Center Heads
8	Conduct of Classes, Feedback and Evaluation			
8.1	Semester Orientation	13-01-2025 (Monday)		Respective HoDs/Center Heads
8.2	Classes (Monday to Friday) with continuous Class Assessment	13-01-2025 (Monday)	28-02-2025 (Friday)	Respective teachers under regular monitoring of HoDs/ Deans
8.3	Start of PSC Classes (Monday to Friday) with continuous Class Assessment	20-01-2025 (Monday)	28-02-2025 (Friday)	Respective teachers under regular monitoring of HoDs/ Deans
8.4	Attendance Review and mail to parents	07-02-2025 (Friday)	10-02-2025 (Monday)	Respective HoDs
8.5	Review of students enrolled in Minor degree program offered by the Department			
8.6	Review of Performance with parents(Short attendance/unsatisfactory academic results)	15-02-2025 (Saturday)		Respective HoDs

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8.7	Date sheet/schedule of the sessional 1 examination to be notified by respective departments	Up to 19-02-2025 (Wednesday)		Respective Dean's Office
8.8	Feedback -1(Course Delivery)	24-02-2025 (Monday)	27-02-2025 (Thursday)	Respective HoDs
8.9	Sessional 1 examination (Date sheet will be visible in the timetable on EMS)	01-03-2025 (Saturday)	07-03-2025 (Friday)	Respective HoDs
8.10	Completion of Evaluation of sessional 1 and posting of awards on EMS	Up to 13-03-2025 (Thursday)		Respective Faculty members
8.11	Attendance Review and mail to parents	10-03-2025 (Monday)	11-03-2025 (Tuesday)	Respective HoDs
8.12	Review of students enrolled in Minor degree program offered by the Department			
8.13	Review of Performance with parents(Short attendance/unsatisfactory academic results)	15-03-2025 (Saturday)		Respective HoDs
8.14	Submission to IQAC: a)Feedback analysis (Turn-I), b)First Sessional Result analysis with initiatives planned for Advanced and Slow Learners. Note: Impact Analysis Report on Advanced Slow Learners will be submitted by the semester end after declaration of the result	Up to 18-03-2025 (Tuesday)		Respective HoDs
8.15	Classes (Monday to Friday) (Current Semester and PSC)with continuous Class Assessment	10-03-2025 (Monday)	25-04-2025 (Friday)	Respective Faculty members
8.16	Feedback -2 (Course Delivery)	21-04-2025 (Monday)	24-04-2025 (Thursday)	Respective HoDs
8.17	Attendance Review and mail to parents	11-04-2025 (Friday)	14-04-2025 (Monday)	Respective HoDs
8.18	Date sheet/schedule of sessional 2 and list of likely to be detained students to be notified	Up to 15-04-2025 (Tuesday)		Respective Dean's Office
8.19	Sessional 2 examination (Date sheet will be visible in the timetable on EMS)	28-04-2025 (Monday)	03-05-2025 (Saturday)	Respective HoDs in consultation with Deans and CoE
8.20	Classes with Revision and Doubt Clearing Sessions	05-05-2025 (Monday)	07-05-2025 (Wednesday)	Respective Faculty members
8.21	Completion of Evaluation and posting of complete internal awards on EMS.Marking of attendance for the last day of teaching to be completed by end of day.	Up to 07-05-2025 (Wednesday)		Respective Faculty members.
8.22	End of Semester Classes	07-05-2025 (Wednesday)		
8.23	Submission to IQAC: Submission to IQAC: a)Feedback Turn-II analysis, b) Second Sessional Result analysis	Up to 12-05-2025 (Monday)		Respective HoDs
9	Deposit of Installment of Fee for AY 2024-25	Up to 30-04-2025 (Wednesday)		Individual Student
10	End Semester Examination its Preparation, Course Exit and Curriculum Feedback			
10.1	Display of notice for students to apply for reappear examination centrally on EMS and on departmental notice boards	10.03.2025 (Monday)		CoE
10.2	Registration for reappear examination	11.03.2025 (Tuesday)	17.03.2025 (Monday)	Students under supervision of respective mentors
10.3	Display of date Sheet of End semester and Reappear examination on departmental notice boards, EMS and website.	Up to 23-04-2025 (Wednesday)		Respective Deans of Schools & Co
10.4	Date sheet/schedule for practical examination to be notified by respective departments	on or before 30-04-2025 (Wednesday)		HoD in consultation with Dean and CoE
10.5	Submission of records of Value Added courses to central MOOC Coordinator	Up to 08-05-2025 (Thursday)		Dept. Mooc Coordinator
10.6	Submission of list of Students with less than 25% internal marks to Academics office	Up to 08-05-2025 (Thursday)		Dean of respective school
10.7	List of Ineligible Students based on required min. attendance and Continuous Evaluation during Semester(min 25%) on or before	13-05-2025 (Tuesday)		Academics Office


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10.8	Course Exit Survey for CO Attainment, Student Satisfaction Survey (Feedback on Curricula, Teaching Learning and Generic Facilities) - To be given by Students Feedback on Curricula and Generic Facilities - To be given by Faculty members Feedback on Genric Facilities- To be given by	03-05-2025 (Saturday)	07-05-2025 (Wednesday)	Respective HoDs
10.9	End Semester Practical Examination	14-05-2025 (Wednesday)	19-05-2025 (Monday)	Respective HoDs
10.10	Submission of awards of final practicals	Up to 21-05-2025 (Wednesday)		Respective HoDs
10.11	End Semester Theory Examination	23-05-2025 (Friday) for all programs except MBA 14-05-2025 (Wednesday) for MBA	16-06-2025 (Monday) for all programs except MBA 31-05-2025 (Saturday) for MBA	COE
10.12	Completion of Reappear Examination	Up to 27-06-2025		COE
10.13	Submission of Feedback on Curricula Analysis Reports and Feedback on Generic Facilities Analysis Reports, along with ATTR on the suggestions received and deliberated in DAC, to the Member Secretaries of the respective Central Committee	Up to 31-05-2025 (Saturday)		Respective HoDs and Central Section Heads
10.14	Completion of Evaluation and submission of marks to CoE on or before	Up to 20-06-2025 (Friday)		Respective Supdt. Evaluation
10.15	Showing of Answer Sheets of End Semester Examinaion on or before	24-06-2025 (Tuesday)		Respective HoDs and their team
10.16	Submission of Analysis Reports and Recommendations on ATTR on Feedback on Curricula and Generic Facilities, by the respective Member Scretaries to IQAC	Up to 20-06-2025 (Friday)		Member Secretaries of Central Committees on Feedback on Curricula and Generic Facilities
11	Results Declaration of Even Semester AY 2024-25			
11.1	Results Declaration of semesters examination	Up to 30-06-2025 (Monday)		CoE
12	Outcome reports of the semester			
12.1	Submission of detailed reports of Value Added Courses, MOOCs and Open Elective Courses conducted with Result Analysis to IQAC on or before	Up to 30-06-2025 (Monday)		HoDs through Academics office
12.2	Submission of COMPLETE Course Files(with course Outcome attainment computation and analysis), to respective HoD	Up to 02-07-2025 (Wednesday)		Course Coordinators
12.3	Submission of Course Outcome and Programme Outcome Attainment analysis reports with recommendations of DAC to IQAC	Up to 04-07-2025 (Friday)		HoDs through Deans
12.4	Submission of Mentorship report (Including their achievements, Academic Progression)based on Mentor-Mentee Files submitted by respective mentors, Impact Analysis Reports on Initiatives Taken for Advanced and Slow Learners with recommendations of DAC to IQAC	Up to 05-07-2025 (Saturday)		Respective HoD/Center Heads
13	Start of next Semester	28-07-2025 (Monday)		
13.1	Notification of Academic Calendar for next Semester	Up to 01-07-2025 (Tuesday)		Academics Office
HOLIDAYS EVEN SEMESTER AY 2024-25 (Tentative)				
	Holiday	Date		
	Republic Day	26-Jan-25 (Sunday)		
	Maha Shivratri	26-Feb-25 (Wednesday)		
	Holi	14-Mar-25 (Friday)		
	Eid-ul-Fitr	30-Mar-25 (Sunday)		
	Ram Navami	06-Apr-25 (Sunday)		
	Mahavir Jayanti	10-Apr-25 (Thursday)		
	Eid-ul-Zuha (Bakrid)	06-Jun-25 (Friday)		